



**CHARTERHOUSE**  
LAGOS



**SWIMMING COACH**



### Swimming Coach

This is an exciting opportunity for a talented and hard-working individual with a desire to work in an environment that strives for excellence in all it does.

We are seeking a Swimming Coach who will play a vital role in fostering a positive and safe learning environment for individuals of various age groups to develop swimming skills.

### Job Description

Position: Swimming Coach  
Reporting to: Director of Sport  
Line Managing: Lifeguards, Pool Attendants  
Position Type: Full-Time  
Location: Charterhouse Lagos

**Role Overview:** This position involves instructing and guiding students in the art of swimming, promoting water safety, and ensuring a positive and enjoyable experience in the pool.

*Charterhouse Lagos staff are committed to safeguarding and promoting the welfare of children and young people. They ensure a secure, stimulating, and well-managed learning environment that promotes a sense of safety, support and wellbeing.*

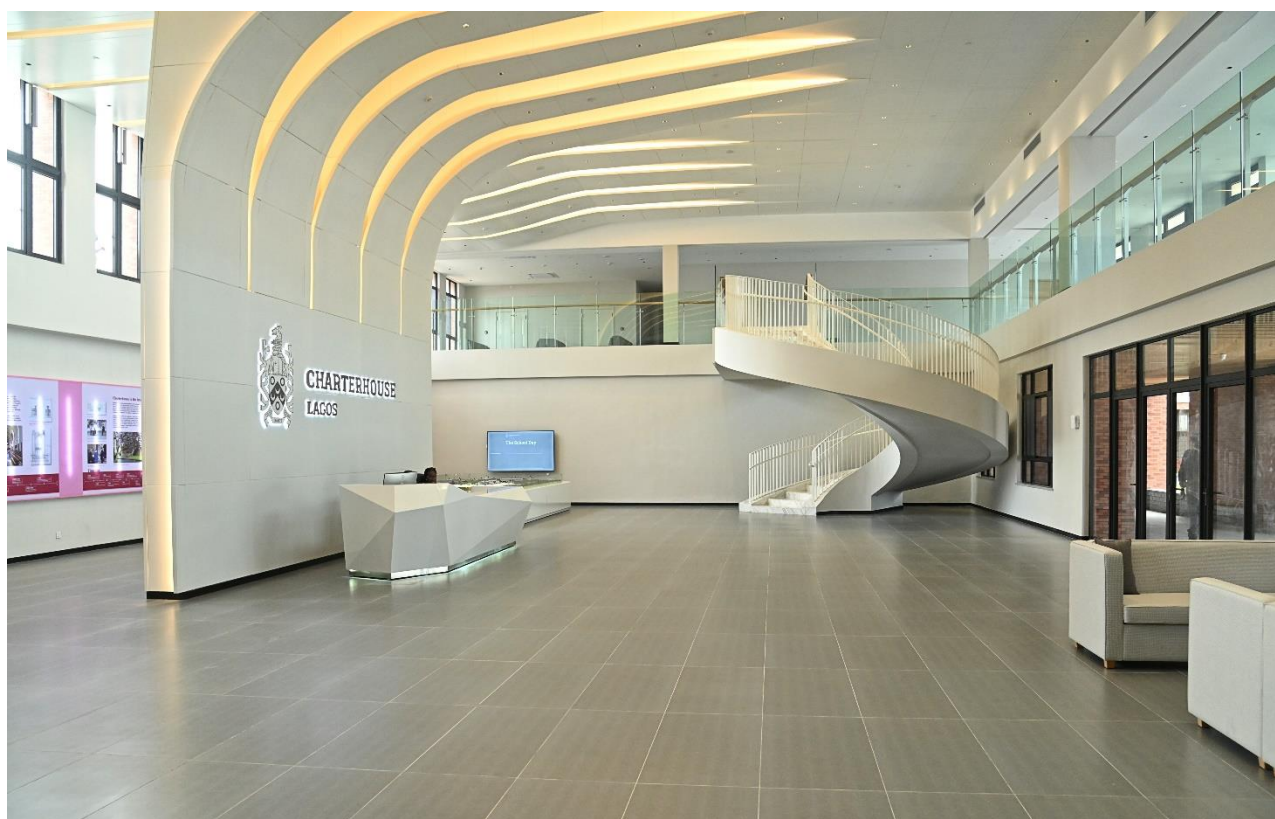






## CHARTERHOUSE LAGOS

| Qualifications and Experience   | Essential | Desirable |
|---|-----------|-----------|
| Bachelor's degree in Physical Education, Sports Science, or a related field.                        |           | Yes       |
| Certified Swimming Instructor qualification from a recognized organisation.                         | Yes       |           |
| At least 2 years of experience in teaching swimming to primary and/or secondary school children.    | Yes       |           |
| First Aid, CPR and Lifeguarding certification.  | Yes       |           |
| Certified Lifesaving Qualification.   |           | Yes       |
| Skills & Competencies   |           |           |
| Excellent communication and interpersonal skills.   | Yes       |           |
| Strong organizational and planning skills.  | Yes       |           |
| A passion for teaching and a commitment to student development.                                     | Yes       |           |
| Personal Attributes   |           |           |
| Integrity and trustworthiness.  | Yes       |           |
| Proactive problem solver with a positive attitude.  | Yes       |           |
| Ability to collaborate effectively with teachers, students, and other staff.                        | Yes       |           |
| Adaptability and willingness to take on new responsibilities.                                       | Yes       |           |
| Commitment to upholding the values and ethos of Charterhouse Lagos.                                 | Yes       |           |
| Ability to maintain a professional demeanour when dealing with teachers, students, and other staff. | Yes       |           |





| <b>Key Responsibilities</b> |  |
|-----------------------------|--|
|                             |  |
| <b>1.</b>                   | <b>Teaching:</b>   |
| i                           | Plan and provide high-quality swimming lessons to students aged 5-18 years in accordance with the school's curriculum and safety standards.  |
| ii                          | Develop schemes of work and lesson plans that cater to the abilities and needs of individual students ranging from beginners to those with more advanced skills and enabling all students to work towards achievement in the Swim England Awards Scheme. |
| iii                         | Work with the ECA coordinator to provide after-school and weekend swimming sessions and a learn to swim programme for students and staff.  |
| <b>2.</b>                   | <b>Safety Management:</b>  |
| iv                          | Ensure the safety and well-being of all students during swimming lessons and related activities.   |
| v                           | Maintain constant supervision of students, enforce pool rules, and respond promptly to any emergency situations.   |
| vi                          | Maintain a log of emergency drills and training.   |
| vii                         | Ensure that the schools safeguarding policies are adhered to at all times.   |
| viii                        | Ensure that the school's health and safety policies are adhered to during all activities.  |
| <b>3.</b>                   | <b>Team Development:</b>   |
| vii                         | Develop and train a school swimming team.  |
| viii                        | Coordinate both inter-school and inter-house, swimming meets and events, in consultation with the Director of Sport.   |
| ix                          | Work with the Director of Sport to develop the Swimming Academy as a centre of excellence and produce a 3-year development plan.   |
| <b>4.</b>                   | <b>Skill Assessment and Progress Tracking:</b>   |
| x                           | Regularly assess the progress of each student and provide constructive feedback to enhance their swimming abilities.   |
| xi                          | Maintain accurate records of student attendance, progress, and any incidents or concerns.  |
| <b>5.</b>                   | <b>Communication:</b>  |
| xii                         | Communicate effectively with students, parents, and school staff regarding student progress, upcoming events, and any concerns.  |
| xiii                        | Participate in parent-teacher consultations and provide updates on student achievements and areas for improvement.   |
| <b>6.</b>                   | <b>Equipment and Facility Maintenance:</b>   |
| xiv                         | Ensure the swimming pool and related equipment are clean, safe, and properly maintained by the pool staff and facilities maintenance staff.  |
| xv                          | Report any maintenance issues or equipment malfunctions to the appropriate school authorities.   |
| <b>7.</b>                   | <b>Professional Development:</b>   |
| xvi                         | Stay up to date with the latest swimming techniques, teaching methods, and safety protocols.   |
| xvii                        | Participate in professional development opportunities, including workshops and training sessions.  |
| xviii                       | Coach and mentor members of the Aquatics Team and work with the Director of Teacher Training and Professional Development to produce a professional development programme for the Team.  |



CHARTERHOUSE  
LAGOS



Primary School Library





Official signing of the Charterhouse Lagos Agreement at Charterhouse UK

### **About our School**

We opened in September 2024 and we are setting a new standard in education provision in Nigeria and West Africa. With world-class facilities and a focus on excellence, we are creating students with a passion for learning, for excellence and for leadership.

The school community is self-contained and lies in Ajah on the Lekki Peninsula, Lagos. The secure compound offers the best educational facilities in Nigeria. 24 hour security ensures that our students and staff can take advantage of the amazing facilities. We expect our older students to board at the school.

Facilities include fully connected classrooms, science and STEM labs, music, art, drama and library spaces, an 800-seat professional standard theatre, a 25-metre competition pool, along with a learn to swim pool, an NBA standard indoor basketball stadium, outdoor and indoor football pitches, and a beautifully landscaped campus that offers relaxation as well as a connection to nature.



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LAGOS



**Stem Room**

The school offers an international education for students aged 5 to 18 (Years 1 to 13) using the British curriculum and leading to the IGCSE and A level qualifications. These will allow our students to aspire to the very best universities worldwide.

Opening a new school is a huge challenge and adaptability will be key. We aim to create British style international school reflecting the heritage and culture of the great UK independent schools. We are seeking leaders who will bravely tackle challenges and challenge expectations; we want individuals who will set aspirational targets for students and staff and lofty goals for our school.

Phase 1 of our building programme opened in September 2024 and phase 2, with the secondary school facilities is approaching completion. Phase 3 will follow over the next few years. Years 1 to 6 are already established in our primary school, and we are looking forward to adding Years 7, 8 and 9 in September 2025. In September 2026, Year 10 (IGCSE) and Year 12 (A levels) will open to complete our educational offering.

We hope that you will consider joining us to create an exciting new future in Lekki, Lagos.



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## **TERMS AND CONDITIONS**

### **Contract**

This is a permanent full-time, full year position. The post will be considered probationary for a period of up to 6 months. Working hours will be full time, full year with evenings and weekends as required by the schedule.

### **Salary**

Competitive

### **Professional Development**

Professional and international working environment. Professional Development and training opportunities.

### **Pension**

Benefits including pension health insurance.

### **Meals**

Free lunch and refreshments are available to staff whilst on duty and when catering is in operation.

### **Holiday**

The holiday year runs from August- July, in line with the academic year and leave entitlements, usually taken in the school holidays. This leave is in addition to Federal Public Holidays.

### **Fitness Centre Membership**

All academic and business staff are entitled to join the Fitness Centre, with access to the swimming pool, gym and fitness activities.

### **Pre-Employment Checks**

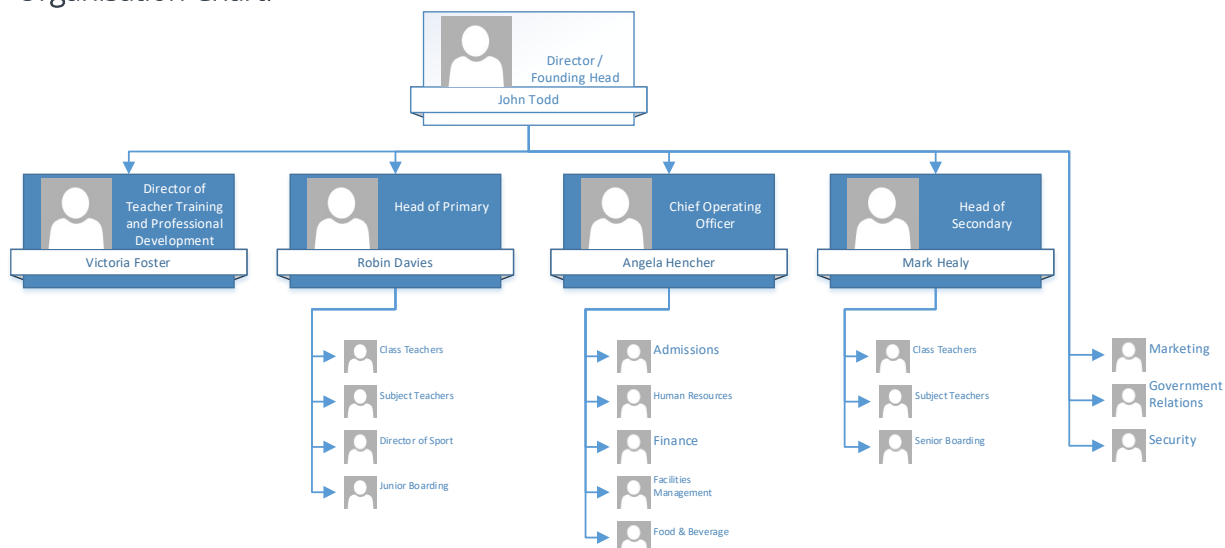
Any offer of employment is subject to numerous checks to comply with our Safer Recruitment processes and our Safeguarding Policy (available to view on our website), please see our link for

[APPLICATION AND RECRUITMENT PROCESS EXPLANATORY NOTE.docx](#)





### Organisation Chart:



### ***Safeguarding***

Charterhouse Lagos is committed to safeguarding and promoting the welfare of all our students and expects all applicants to share this commitment. We follow safer recruitment practices which are aligned with recommendations from the International Task Force on Child Protection. We aspire to the highest international standards of recruiting practices with specific attention to child protection. All appointments are subject to interviews, identity checks, criminal record checks, social media checks and successful references.

### ***Data Protection***

The personal data relating to candidates, including personal data provided in, or along with the enquiry and application forms, is required to be collected by Charterhouse Lagos/The Huntington Education Group, for purposes of candidate evaluation, and facilitating the recruitment process. By providing us with your personal data, you give your consent to us for collecting, retaining, processing, transferring (including cross-border transfer) and disclosing personal data to any third parties (including intra-group) for achieving the above purpose.

### ***Diversity, Equality and Inclusion***

At Charterhouse Lagos, we want everyone to feel valued, appreciated, and free to be who they are at work, whilst remaining true to the culture and laws of Nigeria. Our recruitment processes are designed to prevent discrimination regardless of gender identity or expression, sexual orientation, religion, ethnicity, age, neurodiversity, disability status, citizenship, or any other aspect which makes them unique.